NEW GLARUS JOINT EXTRATERRITORIAL ZONING COMMITTEE MEETING TOWN OF NEW GLARUS / VILLAGE OF NEW GLARUS Village Hall Board Room – 319 2nd Street, New Glarus, WI 2/19/24 5:00 P.M.

AGENDA:

- 1) Call to Order
- 2) Approval of Agenda
- 3) Public Comments
- 4) Approval of 8/22/23 Meeting Minutes
- 5) Discussion and Potential Recommendation on the Application for Land Division by Certified Survey Map (CSM), N8250 Marty Road
- 6) Public Hearing on the Talarczyk Preliminary Plat, Kubly Road, Parcels 2302401750000, 2302401750100, 2302401750200
- 7) Discussion and Potential Recommendation on the Talarczyk Preliminary Plat, Kubly Road, Parcels 2302401750000, 2302401750100, 2302401750200
- 8) Adjournment

Lauren Freeman Administrator Village of New Glarus

POSTED: New Glarus Village Hall – 2/16/24

New Glarus Post Office – 2/16/24 Bank of New Glarus - 2/16/24

Kelsey Jenson, Clerk

PERSONS REQUIRING ADDITIONAL INFORMATIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 608-527-2510.

New Glarus Joint Extraterritorial Zoning Committee Town of New Glarus/Village of New Glarus Village Hall Board Room – 319 2nd Street, New Glarus, WI

8/22/23 6:00 PM

The meeting was called to order at 6:00 p.m. by Roger Truttman (Village). Members Present: Roger Truttman (Village), Bekah Stauffacher (Village), Suzi Janowiak (Village), Jim Hoesly (Town), Robert Elkins (Town), Chris Narveson (Town). Also Present: Village Administrator Lauren Freeman

Approval of Agenda: Chris Narveson moved approval of agenda. Jim Hoesly seconded. Motion passed 6-0

<u>Approval of Minutes from 3/21/23:</u> Bekah Stauffacher moved approval. Suzi Janowiak seconds. Motion passes 6-0.

Public Comments: None

<u>Discussion and Potential Recommendation on the Green County Highway Department Application for Land Division by Certified Survey Map (CSM), W6177 State Hwy 39, Parcel 2302401220000:</u> Jim Hoesly moved to recommend application for land division to the Village Board. Bekah Stauffacher seconds. Jim Hoesly moved to amend motion to include changing the "66' private road easement" to "Reserved for Future 66' Wide Street" on the CSM, seconded by Suzi Janowiak. Amendment passed 6-0. Original motion with amendment passes 6-0.

Adjournment: Meeting adjourned at 6:17 p.m.

Minutes taken by Lauren Freeman, Village Administrator.



To: New Glarus Extraterritorial Zoning (ETZ) Committee, Village Board

From: Mark Roffers, Village Planning Consultant

Date: February 13, 2024

Re: 8250 Marty Road (Klein) Extraterritorial CSM

Recommendation: I recommend that the ETZ Committee approve a motion recommending Village Board approval of the CSM, dated 1/19/2024, and then the Village Board approve a motion approving that same CSM, subject to the following conditions:

- 1. Prior to the addition of Village signature, the applicant shall amend the CSM and resubmit it for Village Administrator approval with the following adjustments:
 - a. Clearly indicate on the CSM or other document for recording the limitations outside of the designated "cluster envelopes" on each lot, and/or rename them to "cluster building envelopes" or similar for greater common understanding of their function without depending on municipal program understanding.
 - b. Adjust the cluster envelope for CSM Lot 3 to have a western edge no closer than less than 80 feet from the eastern Marty Road right-of-way edge.
 - c. On Sheet 5, correct spelling of "pavement" and specify whose responsibility it will be to relocate the existing driveway, and when or via what triggering event.
 - d. Amend the Owner's Certificate on Sheet 7 to indicate that the CSM must also be submitted to the Village for approval.
 - e. Amend the Surveyor's Certificate on Sheet 8 to indicate that the surveyor has complied with the Village of New Glarus subdivision regulations to the extent required by law.
 - f. Add the following note: "Aside from the removal of dead or dying trees, there shall be no disturbance within slopes of 20% or greater marked on this CSM."
 - g. Add the following note: "Through Section 823.08 of Wisconsin Statutes, the Wisconsin Legislature has adopted a right-to-farm law. This statute limits the remedies of owners of later established residential property to seek changes to preexisting agricultural practices in the vicinity of the residential property. Active agricultural operations are now taking place and may continue in the vicinity of this CSM. These active agricultural operations may produce noises, odors, dust, machinery traffic, or other conditions during all hours of the day and night."

2. Within one month of their recording, the applicant shall provide to the Village Administrator copies of the recorded plat, easement, and restriction described above.

Requested Approval: Certified Survey Map (CSM). Within the 1.5 mile extraterritorial land division approval jurisdiction, CSMs require an ETZ Committee recommendation and Village Board approval. Town and County approvals are also required.

Site Area and Location: The CSM is about 1.3 mile southwest of the nearest Village limits, and covers 42 acres on the east side of Marty Road, which the State has designated as a "rustic road." The CSM is in the Village's *land division review* jurisdiction but not its extraterritorial *zoning* jurisdiction.

Current Land Use: One single-family residence within the area of proposed CSM Lot 2. Lands northwest of the residence are wooded and most of the rest of the CSM area is farmed. The eastern edge of proposed Lot 3 has slopes of 20%+. There is no mapped wetland or floodplain.

Proposed Use: It appears that CSM Lots 1 and 3 would be made available for two additional single-family residences. The CSM includes 2 acre cluster (building) envelopes for each lot. While each lot would have frontage on Marty Road, it appears that Lot 3 may share driveway access with CSM Lot 2.

Village Comprehensive Plan Recommendations: CSM area has been designated for future "Rural Single Family Residential" land use in the Village's plan, intended to provide for "groups of five or more single family homes, generally built on lots of at least two acres, and served by private waste treatment systems." Within areas so planned, the Village's Comprehensive Plan advises to "preserve views, open space, farmland, and natural features that maintain rural character" and "arrange individual homes in desirable locations, considering topography, privacy, and views of open space."

Applicable Extraterritorial Land Division Rules: Village Board and ETZ Committee review over this CSM is prescribed under Chapter 265 (Subdivision of Land) of Village ordinances, to the extent limited by Wisconsin Statutes and court decisions. After conferring with the Village Attorney, these are likely limited to the following ordinance provisions:

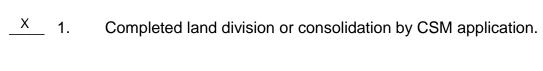
- Land suitability requirements in its Section 265-8. It is my opinion that the land is suitable for the proposed CSM, subject to the recommended condition above regarding steep slope preservation. The location of the Lot 3 building envelope and what I believe is a proposed shared drive with Lot 2 would also help preserve the woods along Marty Road.
- 2. Procedural requirements for CSM review in its Section 265-14. Sufficiently met.

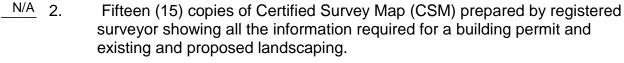
- 3. Extraterritorial land division review provisions in Section 265-17. The proposed CSM complies with general extraterritorial land division policies in this section. Section 265-17 A.(6) also specifies that "extraterritorial land divisions that are beyond the extraterritorial zoning jurisdiction but within the extraterritorial land division approval jurisdiction shall be designed in accordance with the standards printed within Sections 305-110, 305-121, and 305-122 of Village ordinances. Section 305-110 includes land use regulations that cannot be legally enforced, plus a minimum 2 acre lot size regulation and dimensional requirements that can be enforced (and are met with the CSM). Section 305-121 includes maximum density regulations that likely cannot be enforced outside of the extraterritorial zoning area, by court decision. Section 305-122 contains "rural character design standards" that I believe are enforceable to the extent they are not regulating the use of land but rather its design. Most of these "rural character" standards appear to be met with this CSM. The future residence on Lot 1 may be highly visible from Marty Road, which runs counter to these standards. That visibility should be mitigated somewhat by a generous building setback; per the CSM, the cluster envelope for Lot 1 scales at about 50-60 feet setback from Marty Road. Most nearby houses along Marty Road are set back 100+ feet, which is why I am advising a slightly greater setback to meet rural charter standards. Additional tree planting in that expanded setback area is also encouraged. The rural character design standards also advise the "right-to-farm" note recommended above.
- 4. Technical requirements in its Article V. These are met, subject to the recommended technical conditions above. The surveyor is also advised to verify the accuracy of the CSM's legal description.
- 5. Block and lot design standards in its Sections 265-41 and 265-42. These are met or not applicable given the CSM's configuration.

CHECKLIST FOR LAND DIVISION OR CONSOLIDATION BY CSM APPLICATION

Completed land division or consolidation by CSM application must be submitted to Village Clerk's Office, along with fee and other requirements outlined by checklist. *Applications must be received 15 days prior to the Plan Commission meeting in order to be placed on agenda to meet publication deadlines.* The Plan Commission meets the 3rd Thursday of each month and Village Board meets the 1st and 3rd Tuesday.

The application will be placed on agenda only after completed form and fee have been filed with the Village Clerk's Office. Please note all applications must be reviewed by the Plan Commission and forwarded to Village Board for final action.





-submitted PDF via emai.

- X 3. Plot map to show location of CSM.
- ___X __ 4. Completed Environmental Assessment checklist (attached to application).
- X 4. Fee of \$100.00 (Resolution R10-05).

-submitted by owner under separate cover.

Required Items:

APPLICATION FOR LAND DIVISION OR CONSOLIDATION BY CERTIFIED SURVEY MAP [CSM]
TODAY'S DATE:
APPLICANT NAME: _Matt and Jennifer Klein ADDRESS: _1991 Spring Rose Road, Verona, WI 53593 TELEPHONE: _608-235-0390
SITE ADDRESS: 8250 Mart Road, Town of New Glarus
DESCRIPTION OF SITE BY LOT, BLOCK AND RECORDED SUBDIVISION OR BY METES & BOUNDS: See Certified Survey Map
PRESENT ZONING OF SITE: Agriculture
NOTICE TO APPLICANT:
ATTACH FIFTEEN (15) COPIES OF CERTIFIED SURVEY MAP PREPARED BY REGISTERED SURVEYOR SHOWING ALL THE INFORMATION REQUIRED FOR A BUILDING PERMIT AND EXISTING AND PROPOSED LANDSCAPING.
ATTACH PLOT MAP TO SHOW LOCATION OF CSM.
ATTACH COMPLETED ENVIRONMENTAL ASSESSMENT CHECKLIST.

Applicant Signature

PERMIT FEE: _____ PERMIT NO.: _____

VILLAGE OF NEW GLARUS ENVIRONMENTAL ASSESSMENT CHECKLIST FOR SUBDIVISIONS AND LAND DIVISIONS BY CERTIFIED SURVEY

Project Name:	8250 Marty Road
Applicant's Name:	Matt and Jennifer Klein

All "Yes" answers must be explained in detail by attaching maps and supportive doc describing the impacts of the proposed development/land division.	umentation	1
LAND RESOURCES Does the project site involve any of the following: (If "yes", how does the developer propose to address the matter?)		
	Yes	No
Changes in relief and drainage patterns? If yes, attach two (2) copies of:		Х
☐ A topographic map showing, at a minimum, two (2) foot contour intervals.		
A floodplain? If yes, attach two (2) copies of:		
☐ A typical stream valley cross-section showing 1) the channel of the stream; 2) the 100-year floodplains limits and 3) floodway limits [if officially adopted] of each side of the channel; AND		Х
☐ A cross-section of the area to be developed		
An area of soil instability - greater than 20% slope and/or organic soils, peats, or mucks at or near the surface?	х	
Prime agricultural land (Class I, II, or III soils)?		Х
Wetlands and mapped environmental corridors?		Х
Unique physical features or wildlife habitat?		Х
WATER RESOURCES Does the proposed project involve any of the following:		
Location within the area traversed by a navigable stream or dry run?		Х
HUMAN AND SCIENTIFIC INTEREST Does the project site involve any of the following:		
An area of archeological or geological interest?		Х
An area of historical interest?		Х
An area of buildings or monuments with unique architecture?		Х
Unique, uncommon, or rare plant or animal habitats?		Х
Mature native tree species?	Х	D 4
W:\Clerk\Forms_Applications\Environmental Assessment Checklist		Page 1

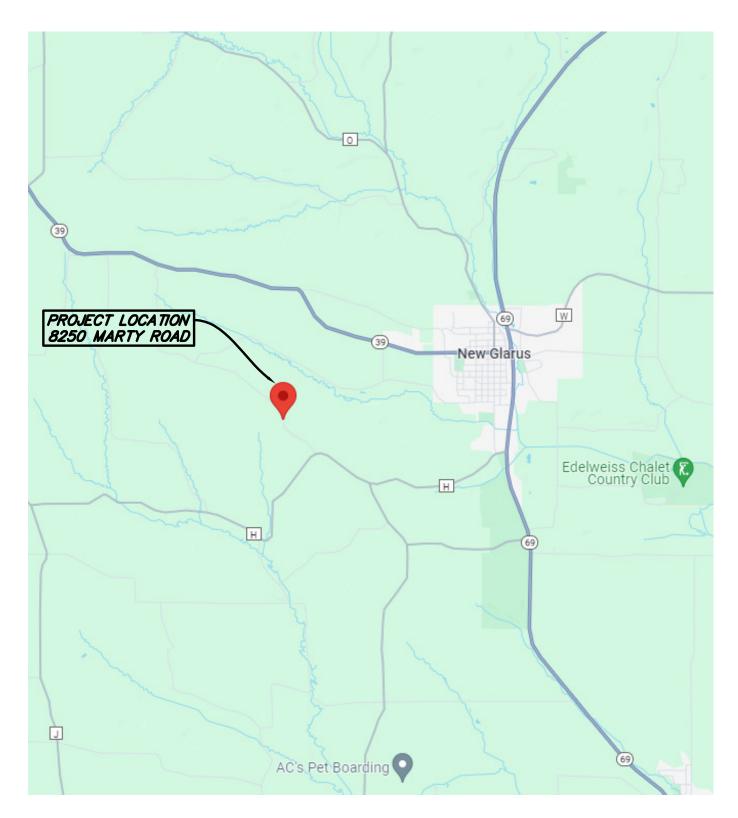
ENERGY, TRANSPORTATION AND COMMUNICATIONS		
Does the development encompass any future street appearing on the Village of New Glarus Official Map?		Х
Is the development traversed by an existing or planned utility corridor (gas, electricity, water, sewer interceptor, communications, storm sewer)?		Х
VILLAGE PLANNING		
Is the development consistent with the Village Master Plan and other adopted planning documents?	Х	
Please provide any other relevant information below:		
Project is located in the Town of New Glarus, within the extra-territorial review jurisdiction New Glarus.	of the Villa	ige of
Review fee submitted under separate cover.		

Rev. 7/2011

Date

Applicant Signature



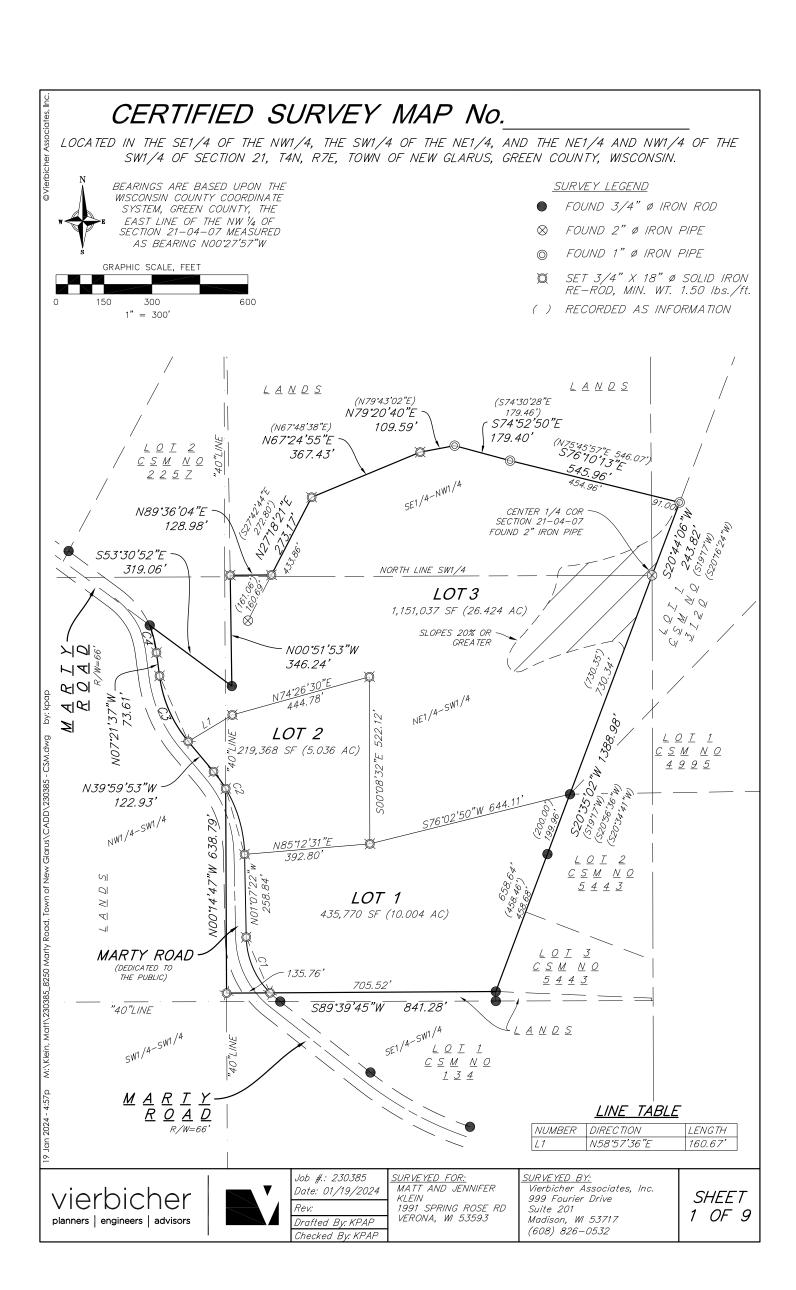


LOCATION MAP - 8250 MARTY ROAD

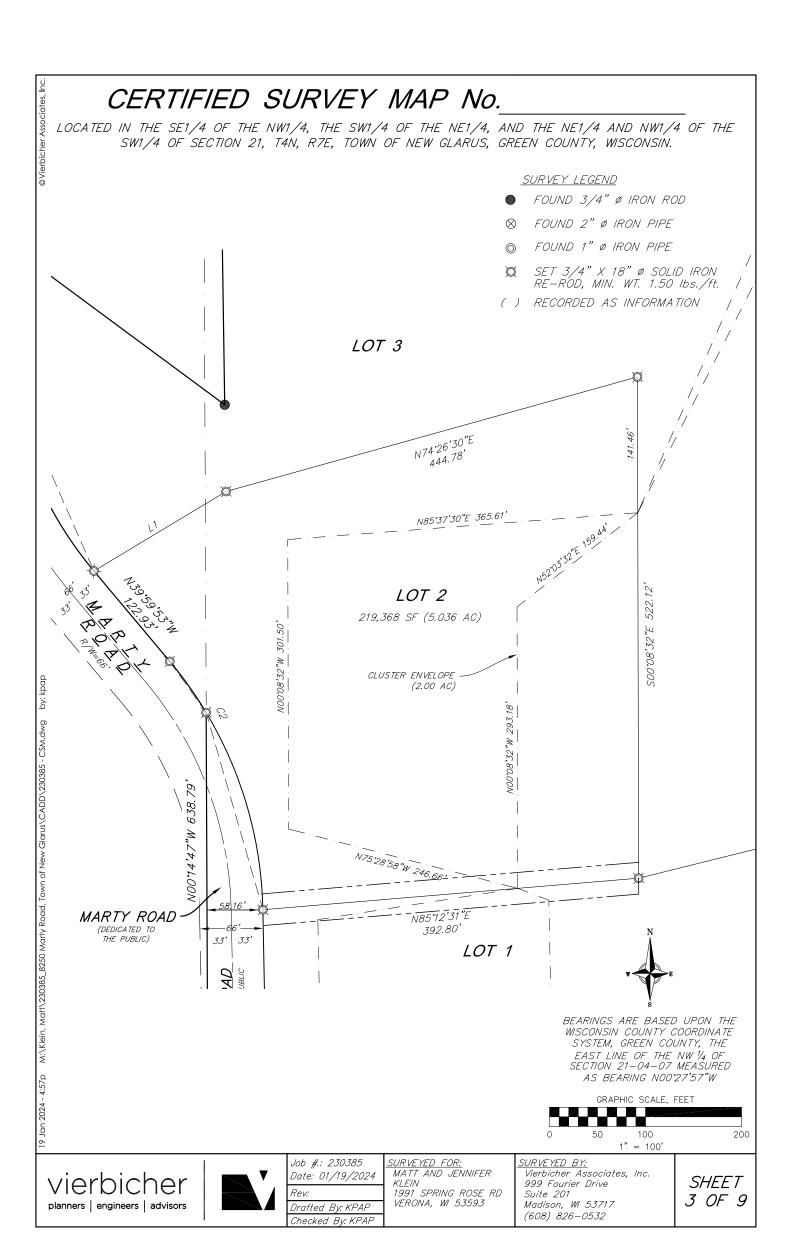
Town of New Glarus, Green County, WI 01/09/2024

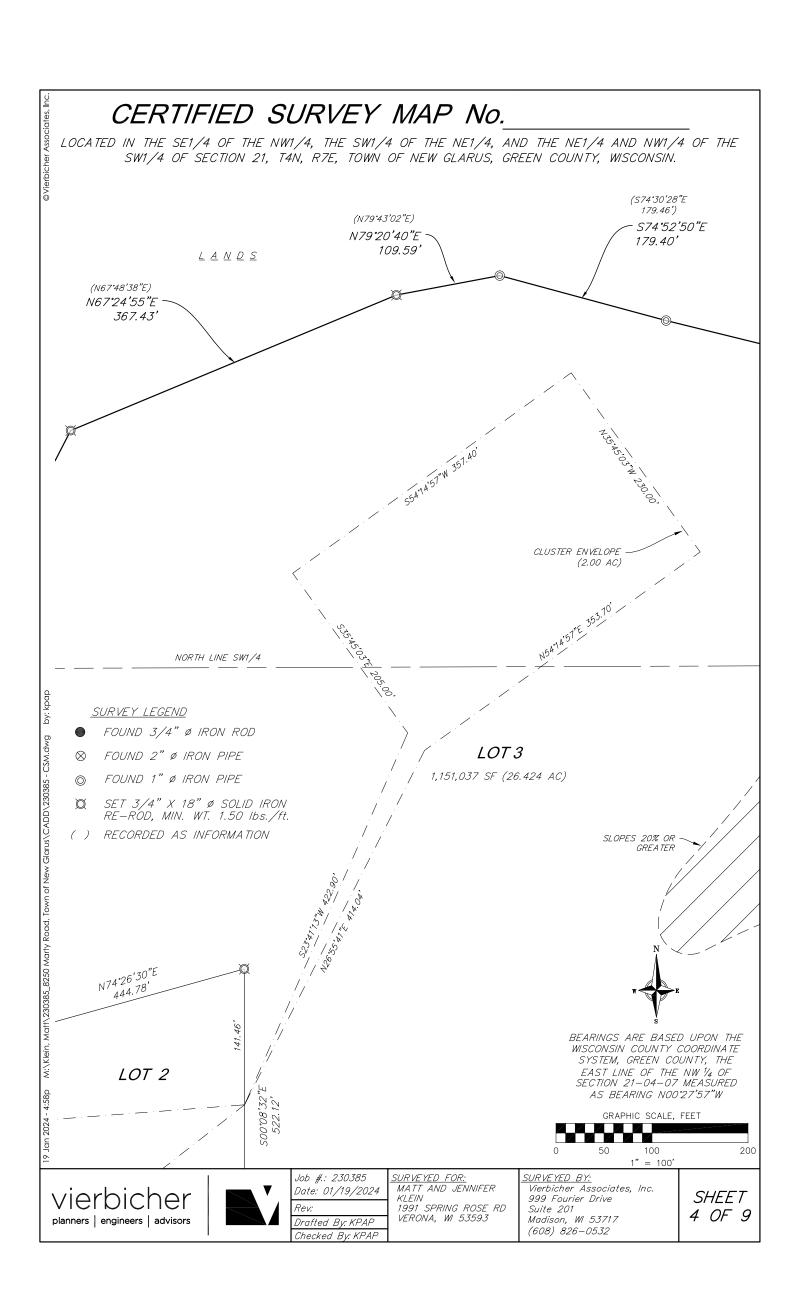


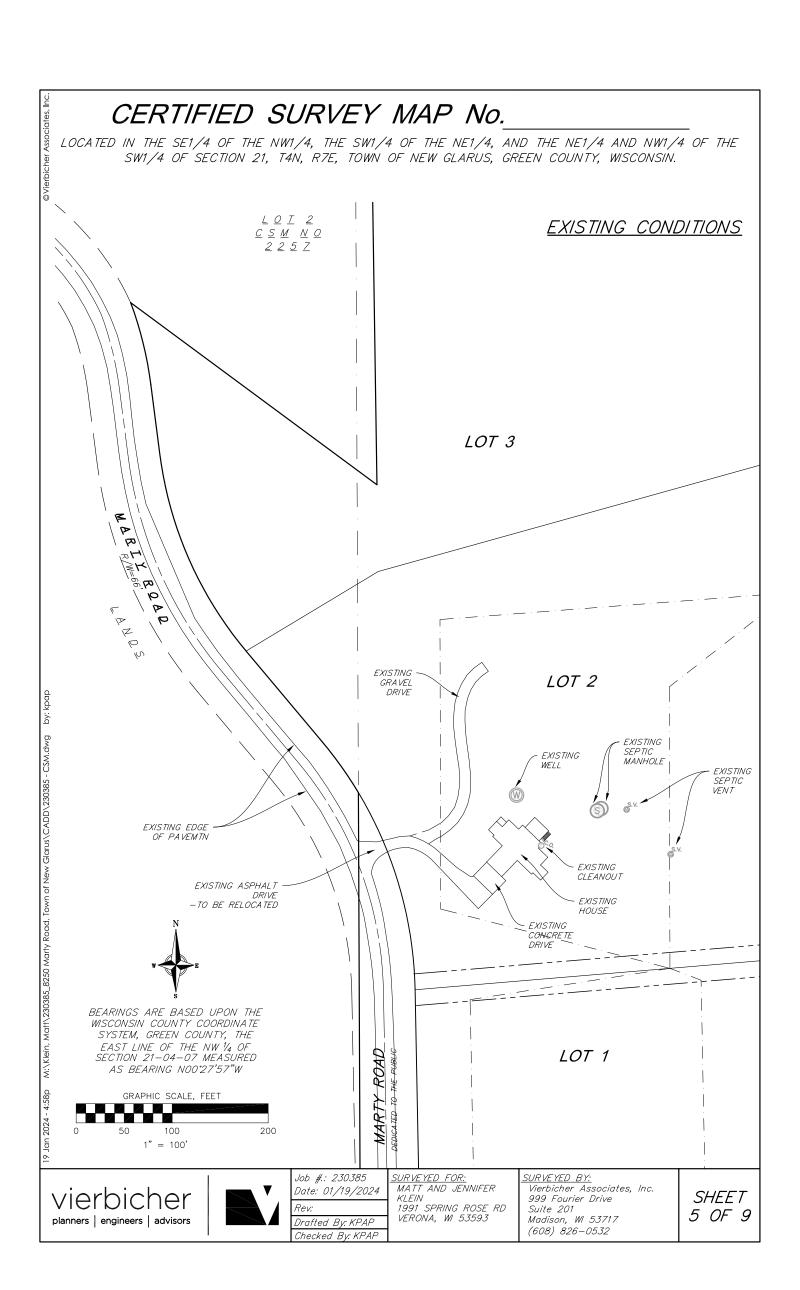




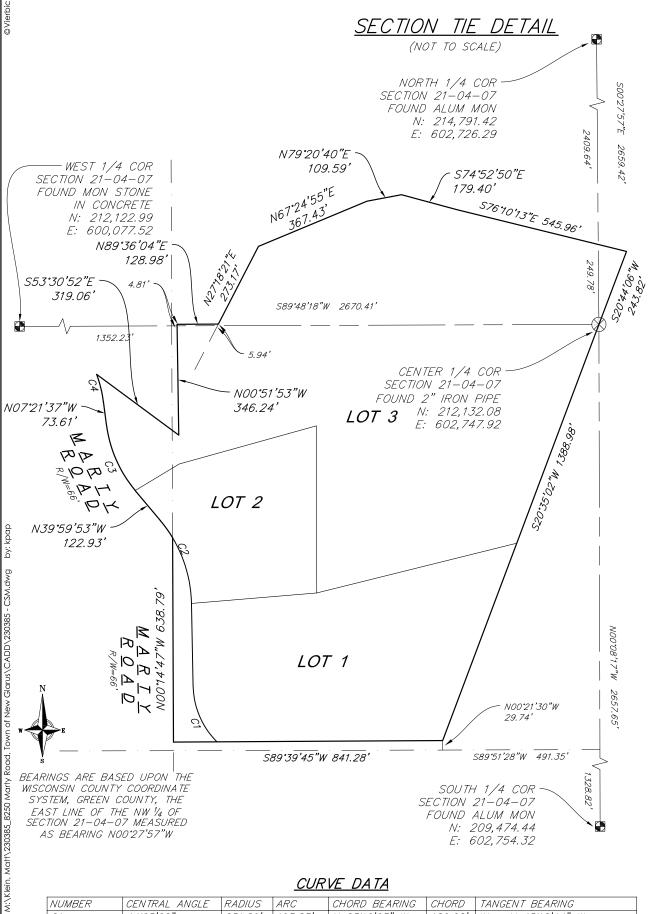
CERTIFIED SURVEY MAP No. LOCATED IN THE SE1/4 OF THE NW1/4, THE SW1/4 OF THE NE1/4, AND THE NE1/4 AND NW1/4 OF THE SW1/4 OF SECTION 21, TAN, R7E, TOWN OF NEW GLARUS, GREEN COUNTY, WISCONSIN. LOT 2 33' WIDE ACCESS EASEMENT AND PUBLIC UTILITY EASEMENT 126.40 266.40 N85°12'31"E 392.80°, N69*10'08" W 33' 34.69 S81"06'07"W ROAD THE PUBLIC 219.51 NO014'47"W 638.79' NO1°07'22" 258.84' MARTY DEDICATED TO TI VO1.07'08"W 375.50' LOT 1 435,770 SF (10.004 AC) Q \geq \forall 33 33' CLUSTER ENVELOPE (2.00 AC) by: k New Glarus\CADD\230385 - CSM.dwg N89°51'28"E 199.11' FXIST FFNCF LANDS 841.28 S89°39'45"W NORTH LINE OF LOT 1 <u>L 0 T</u> <u>C S M N O</u> 1 <u>3</u> <u>4</u> M:\Klein, Matt\230385_8250 Marty Road, Town of <u>SURVEY LEGEND</u> FOUND 3/4" Ø IRON ROD FOUND 2" Ø IRON PIPE FOUND 1" Ø IRON PIPE \bigcirc SET 3/4" X 18" Ø SOLID IRON RE-ROD, MIN. WT. 1.50 lbs./ft. RECORDED AS INFORMATION BEARINGS ARE BASED UPON THE WISCONSIN COUNTY COORDINATE SYSTEM, GREEN COUNTY, THE EAST LINE OF THE NW 1/4 OF SECTION 21-04-07 MEASURED AS BEARING NOO'27'57"W GRAPHIC SCALE, FEET 100 200 1" = 100' SURVEYED FOR: MATT AND JENNIFER KLEIN 1991 SPRING ROSE RD VERONA, WI 53593 Job #.: 230385 SURVEYED BY: Vierbicher Associates, Inc. 999 Fourier Drive Suite 201 Madison, WI 53717 Date: 01/19/2024 SHEET vierbicher 2 OF 9 planners | engineers | advisors Drafted By: KPAP (608) 826-0532







CERTIFIED SURVEY MAP No. LOCATED IN THE SE1/4 OF THE NW1/4, THE SW1/4 OF THE NE1/4, AND THE NE1/4 AND NW1/4 OF THE SW1/4 OF SECTION 21, T4N, R7E, TOWN OF NEW GLARUS, GREEN COUNTY, WISCONSIN.



CURVE DATA

NUMBER	CENTRAL ANGLE	RADIUS	ARC	CHORD BEARING	CHORD	TANGENT BEARING
C1	44°05'02"	251.89'	193.83'	N 23°10'03" W	189.08'	IN - N 45°12'44" W
C2	<i>38°52'31"</i>	415.00'	281.58'	N 20°33'37" W	276.21	
LOT 2 R/W	29°50′12″	415.00'	216.11'	N 16°02'28" W	213.68'	OUT - N 30°57'34" W
EXT BNDY	09°02′19″	415.00'	65.47'	N 35°28'43" W	65.40'	
C3	<i>32°38'15"</i>	398.00'	226.71'	N 23°40'45" W	223.66	
C4	13°03'55"	385.00'	87.79'	N 13°50'55" W	87.60'	OUT - N 20°22'53" W

vierbicher planners | engineers | advisors

Jan 2024 - 4:58p



Job #.: 230385 Date: 01/19/2024

Drafted By: KPAP Checked By: KPAP

SURVEYED FOR: MATT AND JENNIFER KLEIN 1991 SPRING ROSE RD VERONA, WI 53593

SURVEYED BY: Vierbicher Associates, Inc. 999 Fourier Drive Suite 201 Madison, WI 53717 (608) 826-0532

SHEET 6 OF 9

vierbicher planners | engineers | advisors

Jan 2024 - 4:58p

Notary Public, State of Wisconsin

My Commission expires: __



SURVEYED FOR: MATT AND JENNIFER KLEIN 1991 SPRING ROSE RD VERONA, WI 53593

CERTIFIED SURVEY MAP No.

LOCATED IN THE SE1/4 OF THE NW1/4, THE SW1/4 OF THE NE1/4, AND THE NE1/4 AND NW1/4 OF THE SW1/4 OF SECTION 21, T4N, R7E, TOWN OF NEW GLARUS, GREEN COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, Kevin J. Pape, Professional Land Surveyor No., S-2568, do hereby certify that this Certified Survey Map is in full compliance with Chapter 236.34 of the Wisconsin State Statutes, Chapter A-E7 of the Wisconsin Administrative Code and Chapter 110 of the Town of New Glarus Code; and under the direction of the Owner listed heron, I have surveyed, divided and mapped the lands described herein and that said map is a correct representation of the exterior boundaries and division of the land surveyed.

Date:	
DRAFT	
Kevin J. Pape, WI PLS No. S-2568 Vierbicher Associates, Inc	

DESCRIPTION

Being located in the SE1/4 of the NW1/4, the SW1/4 of the NE1/4, and the NE1/4 and NW1/4 of the SW1/4 of Section 21, T4N, R7E, Town of New Glarus, Green County, Wisconsin, described as follows: Commencing at the south quarter corner of said Section 21; thence N00'08'17"W, 1328.82 feet along the east line of the southwest quarter of said Section 21; thence S89'51'28"W, 491.35 feet; thence N00'21'30"W, 29.74 feet to the southwest corner of Lot 3, Certified Survey Map No. 5443 and the point of beginning; thence S89'39'45"W, 841.28 feet; thence N00'14'47"W, 638.79 feet along the west line of the NE1/4 of the SW1/4 of said Section 21 to a point on the northeasterly right-of-way line of Marty Road and point of curve; thence northwesterly on a curve to the left which has a radius of 415.00 feet and a chord which bears N35'28'43"W, 65.40 feet; thence N39'59'53"W, 122.93 feet along said northeasterly right-of-way line to a point of curve; thence northwesterly along said northeasterly right-of-way line on a curve to the right which has a radius of 398.00 feet and a chord which bears N23'40'45"W, 223.66 feet; thence N07'21'37"W, 73.61 feet along said northeasterly right-of-way line to a point of curve; thence northwesterly along said northeasterly right-of-way line to a point of curve; thence northwesterly along said northeasterly right-of-way line on a curve to the left which has a radius of 385.00 feet and a chord which bears N13'50'55"W, 87.60 feet; thence S53'30'52"E, 319.06 feet; thence N00'51'53"W, 346.24 feet; thence N89'36'04"E, 128.98 feet; thence N27'18'21"E, 273.17 feet; thence N67'24'55'E, 367.43 feet; thence N79'20'40'E, 109.59 feet; thence S74'52'50'E, 179.40 feet; thence S20'44'06"W, 243.82 feet along said northwesterly line of Certified Survey Map No. 3120; thence S20'44'06"W, 243.82 feet along said northwesterly line to the center quarter corner of said Section 21; thence S20'35'02"W, 1388.98 feet along said northwesterly line to the center quarter corner of said Section 21; thence S20'35'02"W, 1388.98 fe



	.,	GLARUS, GREEN COUNTY, WISCON.
TOWN OF NEW GLARUS APP	PROVAL	
Approved for recording this per the Town of New Glarus.	_day of	
Chris Narveson, Town Chair		
VILLAGE OF NEW GLARUS E		
Approved for recording this per the Village of New Glarus.	aay	20
Kelsey Jensen, Clerk/Treasurer		
GREEN COUNTY APPROVAL Approved for recording this per the Green County Zoning Con	_day of mmitte.	
Adam Wiegel, Zoning Administra	rtor	
REGISTER OF DEEDS CERTIF	FICATE	
Received for recording thisatm. and		
Survey Maps on pages		
Cynthia Meudt, Green County Regis	ter of Deeds	

vierbicher planners | engineers | advisors



Drafted By: KPAP Checked By: KPAP





999 Fourier Drive, Suite 201 Madison, WI 53717 (608) 826-0532 phone (608) 826-0530 fax www.vierbicher.com

February 13, 2024

Members of the Town Plan Commission Town of New Glarus 26 Fifth Avenue New Glarus, WI 53574

Re: Klein Preliminary CSM Review

Dear Chair Narveson and Plan Commission Members:

I am writing to convey my review comments of the CSM submitted by Kevin Pape on behalf of landowners Matthew and Mary Klein (Daryl Murken property at time of ordinance). The Applicant is seeking a 3-lot cluster division. The lots would be accessed using the frontage along Marty Road. As noted in the letter that accompanied the submittal, the existing driveway to N8250 Marty Road would be relocated and used to access the Lots. It is my understanding from discussions with the Applicants' land surveyor that they may wish to leave the existing driveway in place and construct a joint driveway for lots 1 and 3. This should be clarified by the Applicant. If a joint driveway is proposed, the Applicant shall provide a joint driveway agreement for execution with the final CSM as required by Section 36-5 (P.) of the Town Ordinances. No further driveway permits should be issued without this recorded agreement.

Available Splits and Development Potential

As provided by the Applicant, the proposed 3 lot cluster development is a viable development option for the property. The three lots are proposed on 42.347 acres and include three 2-acre cluster envelopes. Lots The original homestead is included as one of the lots (Lot 2). Assuming all acreage outside of the 2-acre building envelopes will be restricted as Open Space, the proposed development would need to provide a deed restriction on the remaining lands to satisfy the Town Open Space requirements. I have attached a sample deed restriction that can be used by the Applicant to develop the final document.

Comments Regarding Conformance with Town Ordinances

§110-7 Land Suitability

The Technical Review Committee was not convened to evaluate land suitability for the proposed CSM. However, much of the information required in this section of the Ordinance has been provided by the Applicant and is shown in the proposed CSM.

A screening for areas with endangered species or resources was completed by the Applicant. The screening indicates that there is potential for the development to impact endangered species or endangered species habitat. Therefore, we would recommend a formal ERR review be performed as a condition of CSM approval. We reviewed available archaeological site information from the Wisconsin Historical Society on behalf of the Applicant and there are no listed areas of Archaeological concern affected by this land division.

The soil information provided by the Applicant indicates that the soils on the site are primarily New Glarus Silt Loams which have are 'very limited' for use as septic tank absorption fields (USDA Web Soil Survey). The primary limiting factor for this soil is the depth to bedrock, and slow water movement through the soil medium. In consideration of these limitations, it would be prudent to require the Applicant to identify appropriate septic system locations based on percolation tests or provide a note on the CSM alerting potential lot owners that shallow bedrock conditions may not allow the installation of conventional waste disposal systems as approved by DSPS.

§110-9 Hillside Protection

The slope of the hillsides proposed for the proposed lots vary with some sections that exceed a 20% grade. These areas have been noted on the CSM and are outside of proposed the cluster envelopes. Access for Lot 3 will require construction of a long driveway across areas where the terrain is steep. Therefore, we recommend the Town require lot 3 to submit a site plan for the proposed building location and which including a driveway plan for review and approval by the Town prior to building permit issuance. A note to this effect should be included on page 3 of the CSM stating:

"Residential home construction on Lot 3 will require submittal of a site plan demonstrating compliance with the Town of New Glarus Driveway Ordinance (Chapter 36) and depicting the proposed home location within the cluster envelope."

§110-18 Technical Requirements for Certified Survey Maps

In general, the Applicant has provided a CSM that provides the information required by this section of the Town Ordinance. Beyond the addition of notes clarifying the previously mentioned items (see attached recommendation for motion), the following items should be added to the CSM:

- 1. The existing buildings should be dimensioned to the property lines unless they will be razed.
- 2. Notes clarifying the requirements for Open Space should be added to the CSM. Where the CSM provides the location of the Cluster Envelope (sheets 2, 3, 4, 5) label the areas outside of the cluster envelopes as "Open Space" and add the following notes:
 - a. "All areas designated as "Open Space" shall be left undeveloped and free from residential, commercial, or Industrial structures. Permitted uses of Open Space are agriculture, recreation, passive recreation use, and preservation of environmentally sensitive features."

b. "All buildings not supporting agricultural or passive recreational use shall be limited to placement within the Cluster Envelopes shown. Additional building setbacks per the Green County Zoning Code shall also be met."

Next Steps toward Approval

Following discussion by the Plan Commission on the contents of this review letter, the Plan Commission should recommend action by the Town Board to hold a public hearing to consider the CSM. Further, the Plan Commission should provide a recommendation for Conditional Approval (with whatever amendments or adjustments they would like to include) addressing the above noted items. I have provided a draft motion for the Plan Commission to use in making these recommendations to the Board.

Should you have any questions please feel free to contact me.

Sincerely,

Timothy L. Schleeper, PE

Enclosures - Draft Motion for Conditional Approval

Cc: Kevin Pape, Vierbicher

M:\New Glarus, Town of\170068 Land Division Reviews\Task 31 - Klein\Reviews\2024-02-12 PC\2024-02-12 Klein CSM Ltr.docx

Klein CSM - POSSIBLE RECOMMENDATION TO THE TOWN BOARD

The Town of New Glarus Plan Commission hereby recommends the Town Board hold a Public Hearing to consider the CSM for the Klein property on Marty Road as prepared by Vierbicher.. The CSM, dated January 19, 2024, should be considered at the next regularly scheduled Town Board meeting. Further, the Plan Commission RECOMMENDS CONDITIONAL APPROVAL of the CSM by the Town Board subject to the Applicant providing an amended CSM and supporting documents addressing the following items:

- The Applicant shall clarify the intention to construct joint or individual driveways for the CSM with the final CSM. A Joint Driveway Agreement shall be provided with the final CSM for all lots that will be served by a joint driveway and shall be recorded concurrently with the CSM by the Applicant with copies provided to the Town Clerk.
- 2. The Applicant shall provide a deed restriction for the Open Space outside of the depicted Cluster Envelopes on all parcels to satisfy the Open Space requirements of the development. The Deed Restriction shall be recorded concurrently with the Final CSM by the Applicant with copies provided to the Town Clerk.
- 3. The Applicant shall provide a copy of the Endangered Resources Review from the DNR to the Town prior to recording the CSM.
- 4. The Applicant shall amend the CSM to address the following:
 - a. Include a note on the CSM stating: "Lots within this land division may have areas of shallow depths to bedrock that preclude the installation of conventional waste disposal systems. All waste disposal systems shall be approved by the Wisconsin Department of Safety and Professional Services."
 - b. Dimension the existing buildings to the property lines unless they will be razed.
 - c. Add the following notes:
 - i. "Residential home construction on Lot 3 will require submittal of a site plan demonstrating compliance with the Town of New Glarus Driveway Ordinance (Chapter 36) and depicting the proposed home location within the cluster envelope."
 - ii. "All areas designated as "Open Space" shall be left undeveloped and free from residential, commercial or Industrial structures. Permitted uses of Open Space are agriculture, recreation, passive recreation use, and preservation of environmentally sensitive features."
 - iii. "All buildings shall be limited to placement within the Building Envelopes shown. Additional building setbacks per the Green County Zoning Code shall also be met."
- 5. All revisions to the CSM and required supporting documents shall be provided to the Town Engineer and Planner for review prior to the Applicant requesting signature on the CSM by the Town Chair.



To: New Glarus Extraterritorial Zoning (ETZ) Committee, Village Board

From: Mark Roffers, Village Planning Consultant

Date: February 13, 2024

Re: Talarczyks' Preliminary Plat, Between Kubly and Airport Roads

Recommendation: I recommend that the ETZ Committee approve a motion recommending Village Board approval of Talarczyks' Preliminary Plat, dated October 21, 2023, and the Village Board approve a motion approving that same plat, subject to these exceptions and conditions:

- 1. Per their finding that the conditions for granting exceptions specified in Section 265-52 B are met, the ETZ Committee supports and the Village Board approves the following exceptions to referenced sections of the Village's "Subdivision of Land" ordinance:
 - a. To the part of Section 265-13 A.(1) normally requiring submittal of title abstract or property report, provided that the differing current ownership of different parts of the plat area are resolved prior to recording of the final plat.
 - b. To Sections 265-18 B. (13) and (21)(k), normally requiring the location and results of percolation tests and provisions for surface water management, based on the finding that the extremely large proposed lots provide adequate space for on-site wastewater treatment and stormwater management.
 - c. To Section 265-42 C, normally requiring that every lot front or abut a public street, as it relates to Lot 4 only given its unique position relative to municipal boundaries and per the applicable condition in #2 below.
- 2. The final plat submitted for Village approval shall include, on or with the plat map:
 - a. Adjustments to lot boundaries such that all lots aside from Lot 4 have frontage on a public street.
 - b. Floodplain limits and shoreland zoning boundaries.
 - c. The following note: "Through Section 823.08 of Wisconsin Statutes, the Wisconsin Legislature has adopted a right-to-farm law. This statute limits the remedies of owners of later established residential property to seek changes to preexisting agricultural practices in the vicinity of the residential property. Active agricultural operations are now taking place and may continue in the vicinity of this plat. These active agricultural operations may produce noises, odors, dust, machinery traffic, or other conditions during all hours of the day and night."
 - d. Provisions for protection of mature woodlands and 20%+ slopes within the plat, which may include disturbance restrictions per Town ordinance or otherwise.

- e. Provisions to minimize visibility of future homes from public streets, which may include deep building setbacks from Kubly Roads and tree preservation within said setback area.
- f. Utility easement for the power lines that cross the northern part of the plat area.
- g. Features to meet plat submittal requirements of Section 265-19.
- h. A separate draft deed restriction preventing the separate transfer of parcel 2301401321000 in the Town of Exeter from proposed Lot 4 (both shall be and remain in common ownership).

Requested Approval: Preliminary subdivision plat. Within the extraterritorial plat approval jurisdiction, subdivision plats require an ETZ Committee recommendation and Village Board approval. Town and County approvals are also required. Assuming preliminary plat approval, a final plat will later need to be prepared and submitted to the Village, Town, and County.

Site Area and Location: Nearly 200 acres directly east and abutting the Village limits, at the east edge the Town of New Glarus. Primary street frontage is along Kubly Road, though the southern edge of the plat area also has access to Airport Road through a strip in the Town of Exeter. The plat area is within the Village's statutory 1 ½ mile extraterritorial plat and CSM review jurisdiction, but outside of the 2006 mutually-agreed extraterritorial zoning area.

Current Land Use: Mostly wooded, with its east edge defined by Ward Creek, about 200 feet elevation difference from highest to lowest points, and some 20+% slopes along hillsides. The plat area contains one existing residence and outbuildings with driveway access to Kubly Road. There are DNR-mapped wetlands near Ward Creek; there does not appear to be regulatory floodplain (1% chance flood) mapped along Ward Creek but there may be 0.2% chance floodplain. The plat area may be within DNR-reported the Rusty Patched Bumble Bee Federal High Potential Zone.

Proposed Use: The proposed plat would create 6 lots between 25 and 48 acres each, with my understanding that the division is proposed mainly for estate resolution purposes. It appears that proposed Lots 1, 2, 3, 5, and 6 would all take access from Kubly Road via the existing driveway serving the current residence, with the southern Lot 4 taking access from Airport Road via a separate driveway on a strip of land in Exeter. Proposed Lots 3 and 4 do not appear to have frontage on a public street.

Village Comprehensive Plan Recommendations: Plat area has been primarily designated for future "Agriculture, Open, and Undeveloped" land use in the Village's plan, with the predominate intended uses as suggested by the title of this future land use designation. Under statute, outside of the extraterritorial zoning area, the Village may not use its extraterritorial plat review jurisdiction to regulate land *use*. The Village's plan also includes "Environmental Corridor" on and near Ward Creek and otherwise along drainage corridors within the plat area.

Applicable Extraterritorial Plat Rules: Village Board and ETZ Committee review over this plat is prescribed under Chapter 265 ("Subdivision of Land") of the Village of New Glarus Municipal Code,

to the extent limited by Wisconsin Statutes and court decisions. Following discussion with the Village Attorney, these are likely limited to the following provisions as they would apply to this plat:

- 1. Land suitability requirements in its Section 265-8. These require that no land be divided "for reason of flooding, inadequate drainage, adverse soil or rock formation, unfavorable topography or any other feature likely to be harmful to the health, safety, or welfare of the future residents of the proposed subdivision or of the community." The applicant has provided some but not all information to verify land suitability; see recommendations regarding final plat inclusions in the first section of this memo. Though important, any endangered species recommendations seem outside of the Village's land suitability requirements as listed in Section 265-8.
- 2. Procedural requirements for plat review in its Article IV. Met. A Village public hearing has been noticed, and ETZ Committee and Village Board action on the preliminary plat required.
- 3. Extraterritorial land division review provisions in Section 265-17. The proposed plat complies with general extraterritorial land division policies in this section. Section 265-17 A.(6) also specifies that "extraterritorial land divisions that are beyond the extraterritorial zoning jurisdiction but within the extraterritorial land division approval jurisdiction shall be designed in accordance with the standards printed within Sections 305-110, 305-121, and 305-122 of the Extraterritorial Zoning Ordinance. Section 305-110 includes land use regulations that cannot be legally enforced, plus a minimum 2 acre lot size regulation and dimensional requirements that can be enforced (and are met with the plat). Section 305-121 includes maximum density regulations that likely cannot be enforced outside of the extraterritorial zoning area, by court decision. Section 305-122 contains "rural character design standards" that I believe are enforceable where not regulating the *use* of land (e.g., residential vs. agricultural). I have attached these standards to this memo, and they form the basis for some recommended conditions in the first section of this memo.
- 4. Technical requirements in its Article V. These are met, with the exception of floodplain and shoreland boundaries, location and results of percolation tests, and provisions for surface water management. See recommended exceptions and conditions in the first section of this memo.
- 5. Block and lot design standards in its Sections 265-41 and 265-42. These are met, except that 265-42 C. requires that "every lot shall front or abut on a public street." Two proposed lots do not appear to meet this requirement, though one has extenuating circumstances. Further, 265-42 F. requires that mature woodlands shall be identified and preserved during the land division review and site development process in accordance with the provisions of § 305-137 of the Village of New Glarus Municipal Code. These matters are addressed in the recommended exceptions and conditions in the first section of this memo.

§305-122. Rural Character Design Standards.

- A. Purpose. The purpose of this section is to establish standards to ensure that new development that is approved is sensitive to preserving the rural character of the New Glarus area. The standards for approval include standards for cluster development, open space preservation, view protection, signs, and lighting.
- B. Cluster Development Design Standards. In order to be considered a cluster development under §305-121 subsection E., the following design criteria must be met:
 - (1) Natural resources shall be integrated into the development design as aesthetic and conservation landscape elements. The development shall identify and provide for the permanent preservation of environmentally sensitive areas such as wetlands, hydric soils, floodplains, slopes of 20% or greater, areas of rare or endangered plant or animal species, historic and archeological sites, and views in accordance with subsections B.6 and C below. Permanent preservation shall be achieved through the implementation of techniques such as conservation easements, restrictive covenants, deed restrictions, dedication to the public or an appropriate non-profit organization, and/or establishment of buildable or "no build" areas on the plat or certified survey map.

- (2) Homesites shall be promoted near the edges of wooded areas and near the edges of open fields.
- (3) Where the development includes a mature woodland, the developer shall identify the edges of said woodland, establish forest management guidelines in accordance with forestry Best Management Practices, and practice active forest management and selective harvesting in accordance with said guidelines to improve the health and diversity of tree species on the property.
- (4) No building site shall be located on a slope of 20% or greater.
- (5) All cluster developments of ten (10) or more lots shall provide for the recreational needs of its future residents through trails, parks, dog runs, or other recreational space or facilities geared and accessible to residents. Where an adopted Town, County, or Village comprehensive plan, land use plan, or outdoor recreation plan recommends a park, trail, or other recreational facility for the proposed plat area, the developer will make reasonable accommodation for the recommended facility.
- (6) Lots, dwellings, and internal roads shall be placed to minimize their visibility from existing public roads and to conform to the landscape. This shall be accomplished by:
 - (a) Designing lots that will abut a federal, state, or county highway to minimize the visibility of the dwellings from the highway, with strategies including maintenance of existing vegetation and grades, deep lots, dwellings abutting new roads that are not the highway, a landscaped bufferyard along the highway meeting the standards of §305-117 C. of this Article, or some combination based on the specific conditions of the land.
 - (b) Designing roads and lot layouts to blend with the natural land contours.
 - (c) Using topography and vegetation to screen dwellings.
 - (d) Preserving tree lines, fence lines, stone rows, existing farm roads, barns, cabins, and other features of the rural landscape.
 - (e) Meeting other view preservation standards in subsection C below.
- (7) The development shall include stormwater management and erosion control systems that focus on Best Management Practices (BMPs). BMPs may include overland water transfer, natural landscape planting and restoration to increase infiltration and reduce runoff, bio-infiltration systems, natural basin design, residential roof runoff directed to yard areas, and rain gardens. Such techniques shall be integrated in stormwater management and erosion control plans submitted with the cluster development subdivision plat or certified survey map submittal.
- (8) The placement of building sites shall be made in accordance with any village or town adopted future roadway or utility plan map.

- (9) The developer shall be required to work with the Joint Committee and Town of New Glarus on other design considerations that are particular to the unique characteristics of the parcel.
- C. View Preservation. The conditions of any development approval shall require the identification of building sites on the plat, certified survey map, or existing lot of record, and may restrict the location of houses and other structures so as to provide appropriate sight lines and view protection as follows:
 - (1) The lots shall be positioned and building sites and heights limited so that the rooflines and tops of structures shall not visibly extend above the line of ridges and hilltops (or the vegetation that will remain on top of them) when viewed from outside the development parcel.
 - (2) Houses and structures shall be buffered from existing roads using existing and planted trees and vegetation, hills, berms or other natural-appearing features.
- D. Rural Lighting Standards. Lighting shall be installed and maintained to minimize any negative impacts on the rural character and dark night skies. The specifications for lighting set in §305-118 shall be followed.
- E. Signs and Billboards. Signs and billboards shall be restricted to promote high aesthetic quality and safety throughout the extraterritorial zoning jurisdiction. The specifications for signage and billboards in §305-119 shall be followed.
- F. Agricultural Preservation. Effort shall be taken to protect agriculture. For all new lots created for residential purposes, the following note shall be added to the final plat or certified survey map before such document is recorded: "Through Section 823.08 of Wisconsin Statutes, the Wisconsin Legislature has adopted a right-to-farm law. This statute limits the remedies of owners of later established residential property to seek changes to preexisting agricultural practices in the vicinity of the residential property. Active agricultural operations are now taking place and may continue in the vicinity of this plat or certified survey map. These active agricultural operations may produce noises, odors, dust, machinery traffic, or other conditions during all hours of the day and night."

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PERMIT FÉE:	
PERMIT NO.:	

VILLAGE OF NEW GLARUS APPLICATION FOR LAND DIVISION OR CONSOLIDATION BY CERTIFIED SURVEY MAP [CSM]

TODAY'S DATE: 12/22/23

APPLICANT NAME: Karen Talarczyk, et al ADDRESS: W5105 Kubly Rd, New Glarus, WI 53574 TELEPHONE: 608-527-2988
SITE ADDRESS: W5105 Kully Rd, New 6/arus, WI 53574
DESCRIPTION OF SITE BY LOT, BLOCK AND RECORDED SUBDIVISION OR BY METES & BOUNDS: Part of NE, NW, SW & SE /4s of the NE/4 and the NE & SE /4s of the NE/4 and the NE & SE /4s of the NW/4 of Sec. 24 THN RTE TOWN of NEW CHARLS and the SW/4 of the NW/4 and the NW/4 of the SW/4 of Sec. 19, THN RSE, PRESENT ZONING OF SITE: Ag

NOTICE TO APPLICANT:

ATTACH FIFTEEN (15) COPIES OF CERTIFIED SURVEY MAP PREPARED BY REGISTERED SURVEYOR SHOWING ALL THE INFORMATION REQUIRED FOR A BUILDING PERMIT AND EXISTING AND PROPOSED LANDSCAPING.

ATTACH PLOT MAP TO SHOW LOCATION OF CSM.

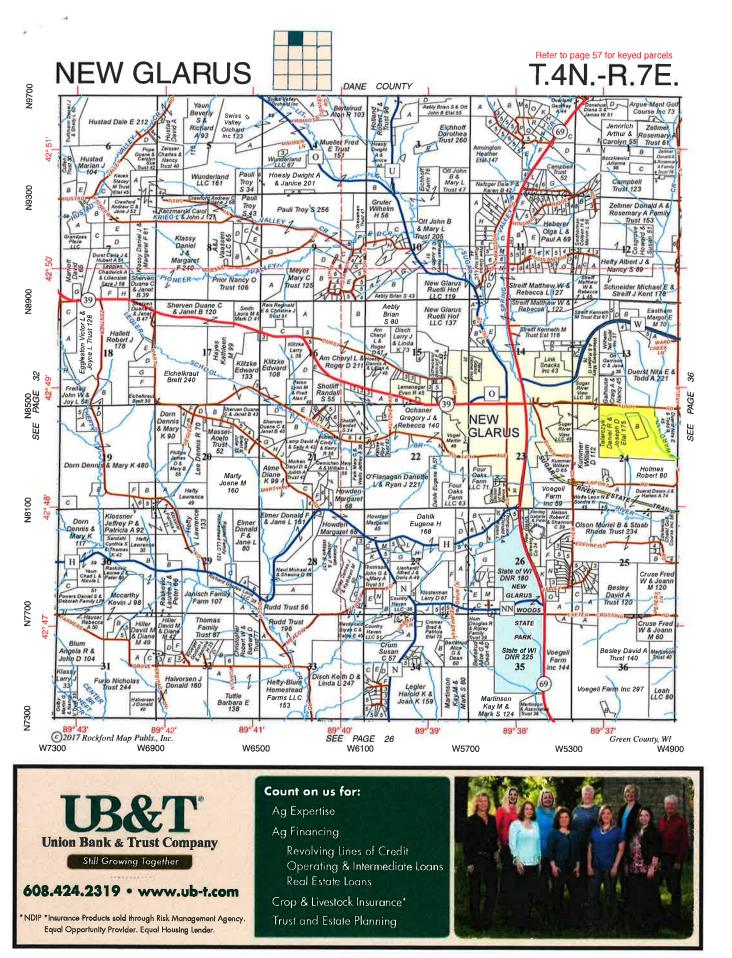
ATTACH COMPLETED ENVIRONMENTAL ASSESSMENT CHECKLIST.

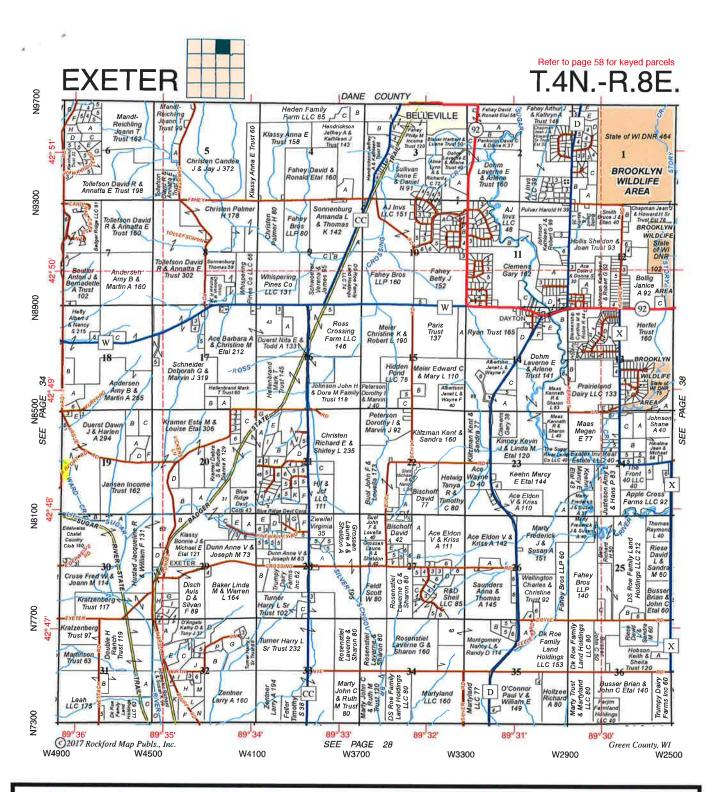
Applicant Signature agent

Municipal Ordinance § 265-14 Rev. 9/2003 Clerk.forms.land div csm.doc

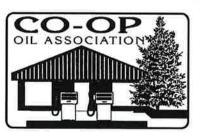
W:\Clerk\Forms_Applications\Land Division Checklist-Application 1-2016.docx

s R&E, Exden			





Blanchardville Cooperative Oil Association



Blanchardville • Argyle • Hollandale • New Glarus

(608) 523-4294

(608) 523-4116 fax

PO Box 88 \cdot 314 S. Main Street \cdot Blanchardville, Wisconsin 53516

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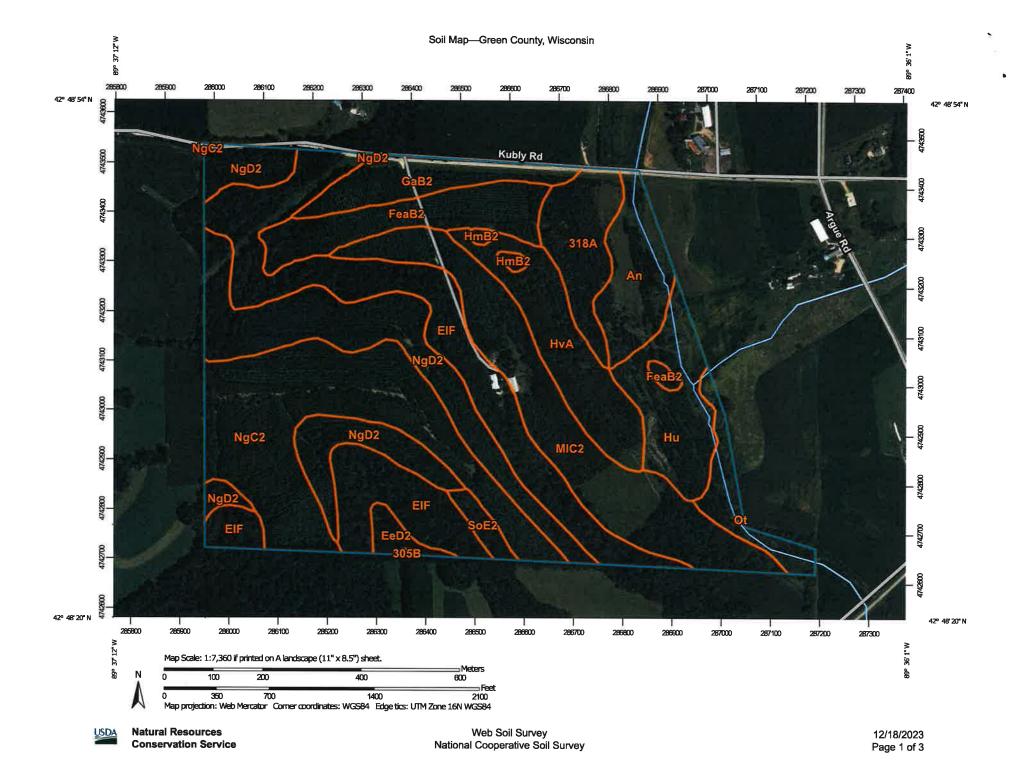
VILLAGE OF NEW GLARUS ENVIRONMENTAL ASSESSMENT CHECKLIST FOR SUBDIVISIONS AND LAND DIVISIONS BY CERTIFIED SURVEY

Project Name: Talarczyk Preliminary Plat Applicant's Name: Karen Talarczyk, et al		
All "Yes" answers must be explained in detail by attaching maps and supportive dedescribing the impacts of the proposed development/land division.	ocumentatio	n
LAND RESOURCES Does the project site involve any of the following: (If "yes", how does the developer propose to address the matter?)		
Changes in relief and drainage patterns?	Yes	No
If yes, attach two (2) copies of:		l v
☐ A topographic map showing, at a minimum, two (2) foot contour intervals.		
A floodplain? If yes, attach two (2) copies of:		
☐ A typical stream valley cross-section showing 1) the channel of the stream; 2) the 100-year floodplains limits and 3) floodway limits [if officially adopted] of each side of the channel; AND		X
☐ A cross-section of the area to be developed		
An area of soil instability - greater than 20% slope and/or organic soils, peats, or mucks at or near the surface?	X	
Prime agricultural land (Class I, II, or III soils)?	X	
Wetlands and mapped environmental corridors? Shown on Hat	X	
Unique physical features or wildlife habitat?		X
WATER RESOURCES Does the proposed project involve any of the following:		
Location within the area traversed by a navigable stream or dry run?	X	
HUMAN AND SCIENTIFIC INTEREST Does the project site involve any of the following:		
An area of archeological or geological interest?		X
An area of historical interest?		X
An area of buildings or monuments with unique architecture?		X
Unique, uncommon, or rare plant or animal habitats?		X
Mature native tree species?	X	

	SPORTATION AND COMMUNICATIONS
	ent encompass any future street appearing on the arus Official Map?
X	traversed by an existing or planned utility corridor ter, sewer interceptor, communications, storm sewer)?
	NING
X	consistent with the Village Master Plan and other locuments?
	other relevant information below:
ial plat oning	livision lies within the village's extraterritor jurisdiction, not within its extraterritorial z
	\mathcal{P}_{1}

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Hobert & Jalancyk agent
Applicant Signature



Soil Map-Green County, Wisconsin

MAP LEGEND

Area of Interest (AOI)

Area of Interest (AOI)

Soils

Soil Map Unit Polygons Soil Map Unit Lines

Soil Map Unit Points

Special Point Features

Blowout ø

Borrow Pit X

Clay Spot

Closed Depression \Diamond Gravel Pit

× **Gravelly Spot** 24

Landfill 0

Lava Flow ٨

Marsh or swamp 业

Mine or Quarry 蚕

Miscellaneous Water Perennial Water

0 Rock Outcrop

Saline Spot

Severely Eroded Spot

Sandy Spot

Sinkhole

Sodic Spot

Slide or Slip

Spoil Area

Stony Spot ٥

Very Stony Spot ۵

Wet Spot

Other Δ

Special Line Features

Water Features

Streams and Canals

Transportation

+++

Interstate Highways

US Routes

Major Roads Local Roads

Background

Aerial Photography

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service

Web Soil Survey URL: Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Green County, Wisconsin Survey Area Data: Version 24, Sep 12, 2023

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

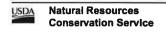
Date(s) aerial images were photographed: Aug 12, 2020—Aug 14, 2020

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

Soil Map—Green County, Wisconsin

Map Unit Legend

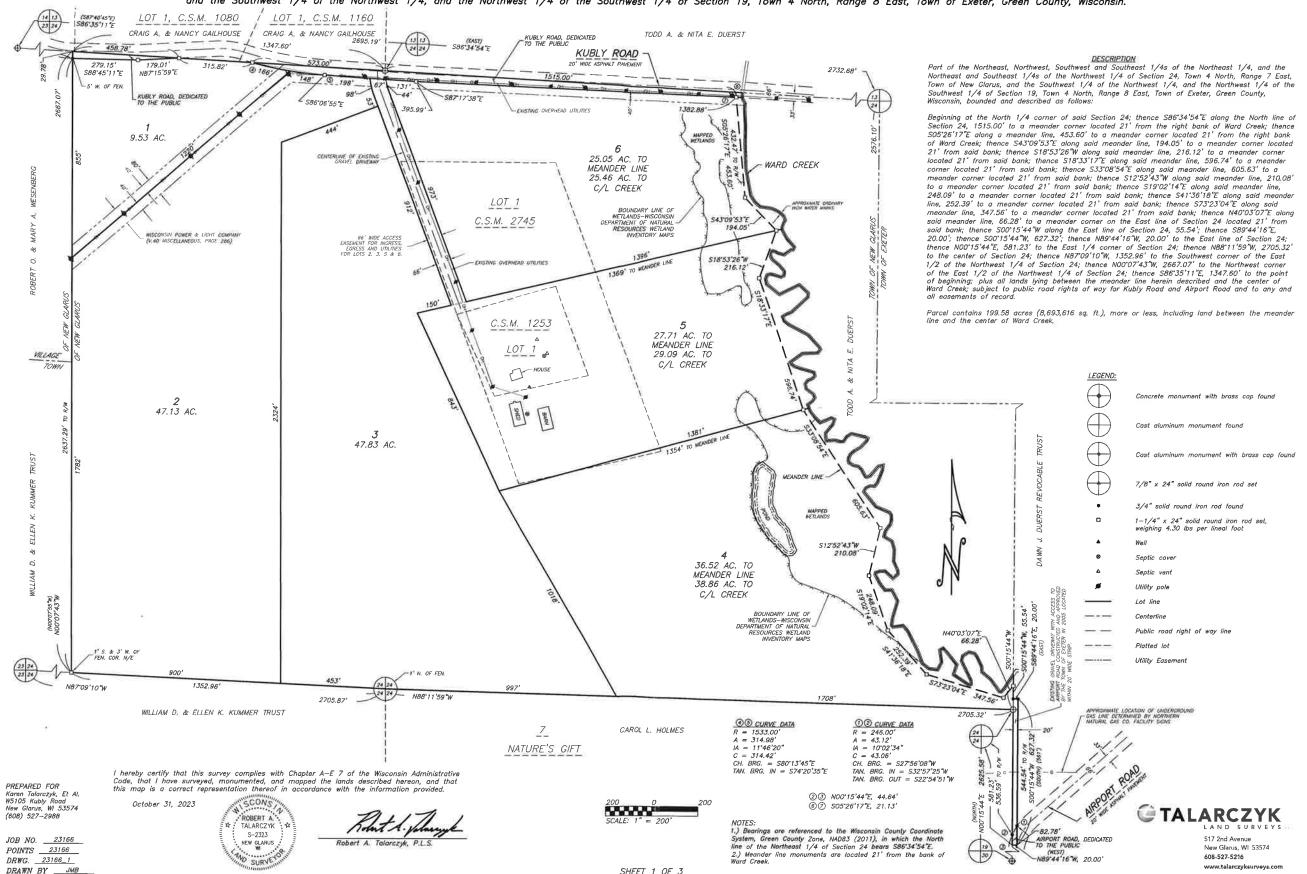
Map Unit Symbol	Map Unit Name	Acres In AOI	Percent of AOI
305B	Richwood silt loam, 1 to 6 percent slopes	0.1	0.1%
318A	Bearpen silt loam, 0 to 3 percent slopes, rarely flooded	9.4	4.6%
An	Arenzville silt loam, 0 to 3 percent slopes, occasionally flooded	9.6	4.7%
EeD2	Eleva sandy loam, 12 to 20 percent slopes, moderately eroded	1.9	0.9%
EIF	Elkmound sandy loam, 30 to 45 percent slopes	39.9	19.4%
FeaB2	Festina silt loam, 1 to 6 percent slopes, moderately eroded	12.3	6.0%
GaB2	Gale silt loam, 2 to 6 percent slopes, moderately eroded	8.3	4.0%
HmB2	Hixton loam, 2 to 6 percent slopes, moderately eroded	0.7	0.3%
Hu	Houghton mucky peat, 0 to 2 percent slopes	11.7	5.7%
HvA	Huntsville silt loam, 0 to 2 percent slopes, occasionally flooded	13.4	6.5%
MIC2	Meridian loam, 6 to 12 percent slopes, moderately eroded	26.5	12.9%
NgC2	Newglarus silt loam, moderately deep, 6 to 12 percent slopes, moderately eroded	33.2	16.1%
NgD2	Newglarus silt loam, moderately deep, 12 to 20 percent slopes, moderately eroded	31.7	15.4%
Ot	Ossian silt loam, occasionally flooded	5.3	2.6%
SoE2	Sogn silt loam, 12 to 30 percent slopes, moderately eroded	1.8	0.9%
Totals for Area of Interest		205.6	100.0%



Web Soil Survey National Cooperative Soil Survey 12/18/2023 Page 3 of 3

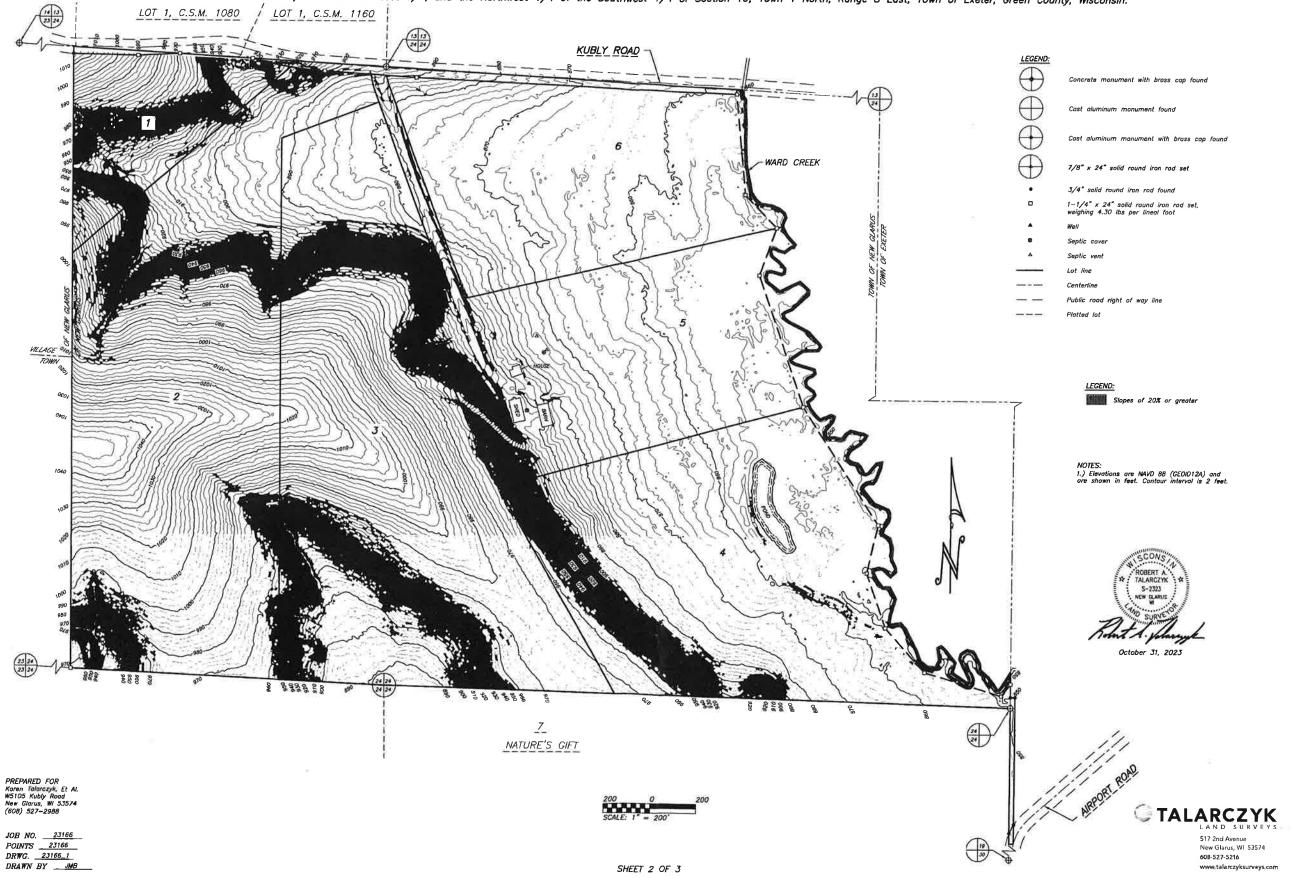
TALARCZYKS' PRELIMINARY PLAT

Part of the Northeast, Northwest, Southwest and Southeast 1/4s of the Northeast 1/4, and the Northeast 1/4s of the Northwest 1/4 of Section 24, Town 4 North, Range 7 East, Town of New Glarus, and the Southwest 1/4 of the Northwest 1/4 of the Southwest 1/4 of Section 19, Town 4 North, Range 8 East, Town of Exeter, Green County, Wisconsin.



TALARCZYKS' PRELIMINARY PLAT

Part of the Northeast, Northwest, Southwest and Southeast 1/4s of the Northeast 1/4, and the Northeast and Southeast 1/4s of the Northwest 1/4 of Section 24, Town 4 North, Range 7 East, Town of New Glarus, and the Southwest 1/4 of the Northwest 1/4, and the Northwest 1/4 of the Southwest 1/4 of Section 19, Town 4 North, Range 8 East, Town of Exeter, Green County, Wisconsin.



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SHEET 3 OF 3